



How to setup automatic payments, change credit/debit cards and make account updates

Step 1: Visit the following link: [Payment Portal](#)

Step 2: Select the location of your storage unit from the three options provided as shown below.

[Home](#)[Locations](#)[Rates](#)[How To Store With Us](#)[Make A Payment](#)[FAQs](#)[Contact Us](#)

Pay for your storage unit using any one of the following convenient methods:

1. Online:

[78 Lincoln St. Essex Jct. Location](#)

[2211 Main St. Colchester Location](#)

[485 Nokian Tyres Dr. Colchester Location](#)



Select the location of your storage unit from the three options here.

2. 24-7 at our on-location self-service kiosk

3. By mailing a check or money-order to: 78 Lincoln St. Essex Jct. VT 05452

4. Over the phone with a debit or credit card at: 802-871-5787

Step 3: If this is your first time using the payment portal select “Create account” and follow the steps to create an account. Once the account is created, enter your email address and password and select “Login” as shown below.

[My Account](#) | [Contact Us](#) | [Sign Out](#)

Select Language ▼

Tenant Account Manager

When you have logged on, you will be able to:

- Make a payment
- Set up your account for auto payment
- View your payment history
- Email the site manager
- Change your contact profile

Log in to your account for site:

Champlain Valley Self Storage

78 Lincoln Street
Route 2A
Essex Junction, VT 05452
(802) 871-5787
info@champlainvalleyselfstorage.com

➔

Email

➔

Password

Login

➔

[Create account](#) | [Forgot password?](#)

If this is your first time using the portal you will need to click on "Create account"
Once you've created the account enter the email and password above.

[My Account](#) | [Contact Us](#)

 powered by sitelink



Step 4: Click on the unit number you wish to update as shown below.

[My Account](#) | [Contact Us](#) | [Sign Out](#)

Select Language ▼

Select A Ledger

Click on a unit below to Make a Payment or to Manage Your Account:

Unit	Paid Thru	Current Balance
135	1/31/2025	0.00
Total:		0.00

Click on the unit you wish to make a payment or set-up payments.

[My Account](#) | [Contact Us](#)

powered by




[Mobile View](#)

Step 5: You can now select from the options on the left side of the page to make changes to your account, set-up automatic payments, etc. as shown below.

My AccountContact UsSign Out

Select Language

Account Balance >>

Automatic Payment >>

Make Payment >>

View Payment History >>

My Profile >>

Email To Site Manager >>

Sign Out >>

Account Balance

Name:

Address:

@gmail.com

Access Code:

Unit:

Paid Through: Jan 31, 2025

Last Payment Date: Jan 01, 2025

Total Current Due: 0.00

Next Payment : 115.00

Next Payment Due Date : Feb 01, 2025

There are no data records to display.

You can select the options on the left side of the page to make changes to your account, set-up automatic payments, view payment history, etc.

Step 6: If you selected “Automatic Payment” from the menu on the left side of the page you will now see as shown below where you can enable or disable automatic payments, enter new card details, etc. Once you are done entering the details make sure to select “Submit” at the bottom of the page to save your changes.

[Account Balance >>](#)[Automatic Payment >>](#)[Make Payment >>](#)[View Payment History >>](#)[My Profile >>](#)[Email To Site Manager >>](#)[Sign Out >>](#)

Save Payment Accounts or Enable Automatic Payment

You can enable or disable automatic payments here



- ☐ Disable monthly automatic billing
- ☒ Enable automatic payment by Credit Card on due date

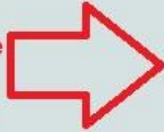
☒ I (We) authorize Champlain Valley Self Storage to charge any amounts due per the terms of the agreement for each period during the term of occupancy or until I (we) cancel this authorization.

Credit Card Information



You can update
your card details
here.

Please make sure
to select
"Submit" at the
bottom once you
are done.



Credit Card Type:* Visa ▼

(*Required fields)

Credit Card Number:* XXXXXXXXXX (Only numbers, no spaces or dashes)

Expiration Date:* 3 ▼ 2028 ▼

Cardholder's Name:* XXXXXXXXXX (Shown on your card)

Billing Street Address:* XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

(Your credit card billing address must match the billing address that your financial institution has on file. Example: 888 Main Street)

Postal Code:* XXXXXX

CVV2:* XXX What is CVV2? Click [Help](#)

Submit

Cancel

If you still have questions or need assistance please contact us at:

info@champlainvalleyselfstorage.com